



CITY OF PARIS  
206 S. CENTRAL AVENUE, PARIS, IL 61944  
217-465-7601

**APPLICATION FOR EMPLOYMENT**

DATE \_\_\_\_\_

POSITION APPLYING FOR \_\_\_\_\_  
LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_  
HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_  
DRIVER'S LICENSE NUMBER \_\_\_\_\_  
NAME AND PHONE NUMBER OF PERSON TO CONTACT IN CASE OF EMERGENCY:  
\_\_\_\_\_

**EMPLOYMENT INFORMATION:**

List your work history starting with your most current employer.

**EMPLOYER:** \_\_\_\_\_

Address: \_\_\_\_\_  
Supervisors Name: \_\_\_\_\_ Phone Number \_\_\_\_\_  
Job Title: \_\_\_\_\_ Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYER:** \_\_\_\_\_

Address: \_\_\_\_\_  
Supervisors Name: \_\_\_\_\_ Phone Number \_\_\_\_\_  
Job Title: \_\_\_\_\_ Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYER:** \_\_\_\_\_

Address: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Job Title: \_\_\_\_\_ Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_

Job Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**EDUCATION:**

Name & Location

Did you graduate?

Degree Received

Yes No

High School: \_\_\_\_\_

--	--

\_\_\_\_\_

College: \_\_\_\_\_

--	--

\_\_\_\_\_

Graduate School: \_\_\_\_\_

--	--

\_\_\_\_\_

Trade or Business School \_\_\_\_\_

--	--

\_\_\_\_\_

**Skills:**

Please list any skill or special licenses that you possess that are related to the position for which you are applying: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**OTHER:**

1. Are you eligible to work in the U.S.? \_\_\_\_\_

2. Are any of your relatives employed by the City? \_\_\_\_\_

If yes, please state name and relationship \_\_\_\_\_

**DRUG FREE WORKPLACE:**

The City of Paris is committed to providing a drug free work place. All job offers will be contingent upon successful completion of a drug screening test.

I do hereby voluntarily agree to undergo a urinalysis test for drugs. I give my consent to release the urinalysis drug testing results to the City of Paris to be used as part of my job application process.

\_\_\_\_\_  
**Signature of Applicant**

**APPLICANT'S STATEMENT**

I certify that the answers given are hereby true and complete to the best of my knowledge. I understand that any false or misleading information given in my application or interview may result in discharge. I understand that neither this application nor any offer of employment constitutes an employment contract.

\_\_\_\_\_  
**Signature of Applicant**